

LOCAL PLANNING COUNCIL - SUMMARY OF ACTIVITIES REPORT
FOURTH QUARTER FISCAL YEAR 2006-2007

Agency Name Child Care Planning Council County # 56
Address 570 Airport Way, Camarillo, California 93010
Contract No. FLPC-4055 Contract Amount XXXXXXXXXX

*** Child Care Planning Council of Ventura County referenced as "CCPC" or "Council" below:**

I. Major Activities and Accomplishments during the contract reporting period

- PROFESSIONAL GROWTH INCENTIVE PROJECT (FUNDED THROUGH AB 212):
 - Description: Professional Growth Incentive Project is funded through Child Development Division of CDE and provides stipend incentives to retain state-subsidized child center staff; FY 2006-2007 continuing education requirements include a minimum of 3 college-level semester units towards the Child Development Permit Matrix.
 - Project staff facilitated two AB212 Ad Hoc Committee meetings, whose aim is to focus efforts on project implementation.
 - An AB212 Orientation was held in partnership with the CARES (First 5) Stipend project.
 - Project staff provides bilingual telephone technical assistance to applicants and tracks all application information (including application survey).
 - A written survey was conducted of 92% of state-subsidized child development program directors (or program representatives) regarding retention, wages, child development permit progress, and quality of care provided by staff.
 - Local efforts in preparation for AB212 one-time funding for fiscal year 2007-2008:
 - May 2007 - Two brainstorming sessions were conducted with the local AB212 Stipend Advisory Board, community college and university representatives, and other stakeholders using general state guidelines for funding.
 - June 2007 - Program Directors of state-subsidized child development centers were surveyed by phone regarding professional development needs of their staff and challenges programs face in releasing staff to attend trainings.
 - June 27, 2007 – CCPC representatives and AB212 staff participated in a statewide conference call regarding funding guidelines and sharing ideas for one-time monies.
- COUNCIL AND EXECUTIVE COMMITTEE ACTIVITIES 4th QUARTER 2006-2007:
 - The Health and Early Childhood Department of Ventura County Office of Education, which houses the CCPC, moved to a new location: 5100 Adolfo Road, Camarillo, California 93012.
 - An ad hoc committee meeting and public forum were held for input in the local planning council priorities report due to the CDE/CDD by May 30th.
 - The LPC Priorities Report for FY 2007-2008 was approved by Council at the April Council meeting and submitted to the state by due date May 30th.
 - Consultant, speaker and author Lois Phillips, PhD, provided Council members with two training sessions on leadership skill building.
 - New Council officers were selected as Chair and Vice-Chair of Council for fiscal year 2007-2008.
 - At the June CCPC Retreat, council members were acknowledged for their efforts in support of children and families this past fiscal year.
 - CCPC Executive Committee serves to monitor membership recruitment, Council and AB212 budget, and keeping Council on track with the 2006-2009 strategic plan.
 - A revised CCPC member orientation was conducted on May 8, 2007, for five new members.

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- CCPC STANDING COMMITTEE ACTIVITIES 4th QUARTER 2006-2007:
 - Accessibility Committee:
 - A parent toolkit model was identified to assist parents in finding quality child care.
 - Accessibility Committee worked to identify key contacts at groups/organizations where parent toolkits will be distributed.
 - A “parent tool” magnet listing resources for finding quality child care is being designed to be included in the toolkit.
 - Advocacy Committee:
 - A PowerPoint presentation on the status of child care in Ventura County is being finalized and will be shared with Board of Supervisors, city governments, and other stakeholders.
 - Advocacy Committee monitored progress for and provided input on the LPC Priorities Report due May 30th to the CDE/CDD.
 - Availability Committee:
 - Availability conducted a joint meeting with the Membership Committee to review common goals of recruiting representatives from colleges and universities to Council and CCPC committees.
 - Availability held a meeting with representatives from Child Development Resources Directors Lending Library to discuss how often the library is being used and library marketing strategies.
 - Membership Committee:
 - CCPC Brochure was updated and will be distributed at an upcoming Council meeting.
 - Planning for the 2007-2008 fiscal year includes efforts to bring members of the public and early childhood community to Council and/or committee meetings.
 - An updated member manual is being finalized and will be distributed next quarter to all CCPC members.
 - A survey was created for outgoing (resigning) members to assess challenges and successes of CCPC membership.

II. Problems and Proposed Resolutions to Local Planning Issues/Activities
Insufficient funding continues to be a problem.

III. Dissemination Activities (include one copy of all materials disseminated during the reporting period as part of the contract activities)

Attachments:

CCPC brochure

Exiting CCPC member survey

IV. Other Related Activities (e.g., centralized eligibility list)

- Ventura County’s Centralized Eligibility List is housed at Child Development Resources, Inc. of Ventura County.

Meetings, Workshops, Conferences attended:

- LPC Coordinator attended the following workshops/conferences
 - May 2, 2007, Business Work-Life Alliance of Ventura County Advisory Board meeting.
 - May 11, 2007, Constructing Connections Resource Sub Committee meeting
 - May 23, 2007, Constructing Connections Task Force meeting
 - May 14, 2007, Local Planning Council meeting in Sacramento

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- May 14, 2007, California Child Care Coordinators meeting in Sacramento
- June 6, 2007, Business Work-Life Alliance Leadership Summits and Business Awards Banquet Spanish Hills Country Club, Camarillo, CA
- June 30, 2007, CARES/AB212 Stipend Orientation meeting

V. Activities Planned for the Next Reporting Period

- July 19, 2007, CPIN Regional Meeting Santa Barbara County First Five Office
- July 25, 2007, Constructing Connections Task Force Meeting at Child Development Resources, Inc, Oxnard CA
- Preschool for All Collaborative meeting tentative in August 2007
- September 26, 2007, Constructing Connections Task Force meeting
- First 5 Ventura County Commission meetings.

VI. Coordination/Collaboration Efforts (Children & Families Commission, CalSAFE, etc.)

- Health and Early Childhood Programs continues collaborative efforts with First 5 Ventura County on Preschool for All and both the CARES and AB212 Stipend Projects.
- A Cal-Safe representative will provide quarterly reports to Council as part of the Council Connections meeting segment.
- Representative from the Health and Early Childhood Department attend First 5 Ventura County Commission meetings.