



Child Care Planning Council of Ventura County

Community Outreach Committee
Meeting Minutes
November 10, 2009

CHAIR: Karen Carr

Members present:

Nancy Ballard	Adolescent Family Life/VCPH	Patricia Contini	HECP
Karen Carr	CDR-R & R	Noemi Tomasetti	Hueneme/So. Oxnard NfL
Patricia Cervantes	Santa Clara Valley NfL		

Members absent:

Linda Bays	VCPH-Children First	Rachel Champagne	Child Development Inc.
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Staff present:

Lisa Hart	VCOE/Pre-K Programs	Wanda Runcie	Secretary
Heather Johnson	Secretary	Marian Everest	VCOE
Carrie Murphy	VCOE/Pre-K Programs		

Guest present:

Crystal Hall	Rainbow Connection	Kathleen Murphy	VCAEYC
Laurie Jordan	Rainbow Connection	Tanya McMahan	CDR

1. WELCOME & INTRODUCTIONS

Everyone was welcomed to the Community Outreach Committee meeting. Meeting participants introduced themselves.

2. APPROVAL OF AGENDA

Motion to approve November 10, 2009 agenda was made by Laurie Jordan, and seconded by Noeme Tomasetti. Motion passed.

3. VOLUNTEER FOR CO-CHAIR

- ✓ Patty Contini has agreed to fill this position

4. REVIEW OF PROVIDER FORUM EVENT – March 6, 2010

- ✓ Karen Carr will open the event and act as Master of Ceremonies
 - Welcoming comments from Don and Stan

1. Would like Don and Stan to write a letter jointly for the packets
 2. Letter will need to be translated
 3. Talking points will be written for Stan and Don
 4. VCAEYC will coordinate acknowledging accredited sites Kathleen will organize, order plaques. She asked for the new CDR logo for plaques. CDR requested some extra plaques for their collaborators.
 5. CCPC will participate in handshake and acknowledgements
 6. Letter from VCAEYC will be included in packet
 7. Awards for acknowledgement of collaborators organizing the event: Don Henniger, Stan Mantooth, Ronald Mah, Kathleen Murphy and Council Co-Chairs.
 - Housekeeping and inform participant of what is in the packet
 - Introduction of keynote speaker – Ronald Mah
- ✓ Registration and breakfast 8:00 a.m. - 9:00 a.m.
- Keynote: Ronald Mah will present a 1 hour keynote, 90 minute morning and afternoon sessions, 1 hour closing activity and a 5 minute summary of behavior management techniques. His presentation will be translated into Spanish.
- ✓ Workshop presenters
- CPIN- 2 workshops
 - Constructing Connections
 - Lakeshore- Music
 - Brenda Guzman – Curriculum(Spanish)
 - Science –Kathleen Murphy
 - > GiGi Runcie Perry will translate
- ✓ Share 20 year historical perspective (perhaps in Don's opening remarks).
- Is there anyone who has attended all of the events?
 - Consider easels on tables with historical prospective
 - PFA histomap would be nice to display
- ✓ There will be 1 resources room and 1 vendor room. After lunch is over most vendors leave.
- ✓ Lunch- DJ's will provide box lunch
- Turkey is most popular
- ✓ Registration will be same price as last year with a discount for students

- Usually send out 2,000 brochures
- Brochure for CCPC website
- Need Volunteer sign up sheet:
 - > Morning greeters
 - > Hall monitors
 - > Lunch monitors
 - > Monitors will be set up with workshop information
 - > Access to internet will be available

5. Where are we with Constructing Connections on CCPC Website?

6. Tanya would like to do a presentation on the Child Care Facility Resource Guide at next available CCPC.

- ✓ PowerPoint presentation and will need document camera
- ✓ Will be updated every 2 years

7. Outreach will be the committee's focus after Provider Forum. Review Strategic Plan

- ✓ Celebrate Child Sunday, October 2nd
- ✓ AEYC
- ✓ California Kindergarden Association
- ✓ Special Populations

8. **NEXT MEETING AND IN-KINDS**

May 11, 2010
11:00 a.m. – 12:00 p.m.
5100 Adolfo Rd.(New Building) Conejo Room
Camarillo CA 93012