



Child Care Planning Council of Ventura County

## Executive Committee Meeting Minutes – January 26, 2010

### **Members Present:**

Patricia Contini	VCOE/HECP	Brandy Lazar	Peppermint Junction
Antoinette Dodge	Ocean View SD	Patty McWaters	Vta Cty Work Life Prgm
Nancy Kreiselmeyer	VCPH- Children First	Betsy Quintero	CSUCI/EC Studies

### **Members Absent:**

Lisa Sadowsky VCOE CalSAFE

### **Staff Present:**

Lisa Hart	VCOE Pre-K Prgms
Heather Johnson	CCPC Secretary
Carrie Murphy	VCOE Pre-K Prgm

- 1. Welcome and Introductions – Betsy Quintero**  
Betsy Quintero welcomed the members and they introduced themselves.
- 2. Approval of January 26, 2010 Agenda**  
Patty McWaters moved to approve today’s agenda. Betsy Quintero seconded. Motion passed
- 3. Approval of Draft Meeting Minutes from September 22, 2009**  
Antoinette Dodge moved to approve September 22, 2009 minutes. Patty Contini seconded. Motion passed
- 4. Approval of Draft Meeting Minutes from October 27, 2009**  
Patty McWaters moved to approve October 27, 2009 minutes. Betsy Quintero seconded. Motion passed. Patty Contini and Antoinette Dodge abstained.
- 5. Public Comments and Correspondence**  
Nancy Kreiselmeyer went to a PITC training in San Diego two weeks ago. She will bring the highlights of the training the March 9th to Council meeting.

Betsy Quintero was in New Zealand for a study abroad program with Jean Rockel of the University of Auckland and has brought back some great materials she will also share at the March 9<sup>th</sup> Council meeting.



## 6. February Council Agenda

Looked at the year-long meeting prep worksheet, and the feedback questionnaire to determine Council topics to address. Overall, the feedback questionnaire results were very positive. It was suggested that it might be good to give the year-long meeting prep worksheet to Council at midyear for review.

- ◆ Member Spotlight - Child Development Recourses
  - Tanya McMahan and Karen Carr will give presentation
    - Finance Guide
    - R & R Portfolio
- ◆ Council Meeting Topics
  - Licensing presentation:
    - 30 minutes for an overview of department
    - What are the most common citations in this county?
      - Are citations due to lack of information?
    - What are the greatest strengths at sites?
    - Before next Council meeting mail a packet to the guests including a Report of Accomplishments
    - It was suggested that we display our accomplishments on easels around the room.
- ◆ CCPC Budget
  - Shared the projected budget 09-10
  - Share actual budget from 08-09
- ◆ State Budget Update
  - Michell Henry and Brenda Guzman will go to the “2010 Child Care and Development State Budget Policy Workshop” in Los Angeles on January 28<sup>th</sup> and bring back information to share at the next Council meeting.
- ◆ Priorities
  - Information for priorities has been received. We are compiling data and will compare to last year.
  - May need another priority ad hoc meeting to look at data. 2 options:
    - Report back to state that no changes are needed
    - Or create revised priorities
- ◆ Needs Assessment
  - Census data is important to do this, although the Census will not be complete until summer of 2012. Does not coincide with Needs Assessment for 2010.
    - It was suggested that we compile an updated version with the data we have and a more comprehensive assessment in 2012.
    - It was suggested that we might create an ad hoc committee to look at the components of the needs assessment. For efficiency, we could create one ad hoc: the “Data Group” to assist with both Priorities and Needs Assessment.
      - A sign-up will be passed around at next Council
    - K&M will help with this process



- The “Data Group” could convene after the Council meeting
- ◆ Membership Committee Report – *Brandy Lazar*
  - Thank you letters and Report of Accomplishments were sent to Council member’s supervisors
    - Feedback from the letters was positive
  - There are 3 vacancies on Council
    - We received 3 applications; a summary of the applicants qualifications is in the packet
      - Adria Taha-Resnick
      - Deanna Ochoa
      - Tanya McMahan

Motions made by Patty Contini to approve all three candidates; Brandy Lazar seconded. Motion approved.

- Approval of the 3 candidates will be brought to Council; they will then be notified and a letter will be sent to the Board of Supervisors requesting formal appointment.

#### 7. Year-end Event

- ◆ Betsy Haas will be asked to provide a follow-up presentation on Leadership
  - “Emotional Intelligence in Leadership”
    - Participants will explore 15 elements of emotional intelligence
    - Define and self assess as to where we are as individuals
    - Explore Stress Management, Adaptability, Inter and Intra Personal and General Mood Composites
- ◆ Learning objectives
  - To aid participants in emotional awareness and skill development for higher performance as leaders.
  - Request that she define how information connects with what to do day-to-day at the child care sites
  - Help people who are “new to field” use information
- ◆ Recommendation for teleconference with Betsy
- ◆ Recognitions and farewells
- ◆ Lunch
- ◆ Invite people that resigned from Council this year
- ◆ Ask if May 11 or June 8 is preferable for Betsy’s presentation (keep election in June).

#### 8. Reviewed Member Questionnaire

- ◆ It was suggested that we need to explain the components and request feedback from small break-out groups
- ◆ Would like more details in the responses



- Take off the #4 question (environment)

**9. Review Membership Packet**

- ◆ Would like updated membership quotes
- ◆ Report of Accomplishments was added to membership packet

**10. In-Kind/Next Executive Committee Meeting/Adjournment**

*February 23, 2010 - 8:30 a.m. – 9:30 a.m.  
Ventura County Office of Education  
5100 Adolfo Rd., Camarillo CA 93012  
Conference and Education Service Center (New Building)  
Hueneme Room*

