



Child Care Planning Council of Ventura County

Membership Committee

Meeting Minutes
September 22, 2009

Members present:

Patricia Contini	VCOE/HECP	Betsy Quintero	CSUCI
Kim Karkos	Oxnard College CDC	Alicia Ramirez	CDR/Head Start
Nancy Kreiselmeyer	VCPH	Lisa Sadowsky	VCOE/Cal-SAFE
Brandy Lazar	Peppermint Junction		

Staff present:

Carrie Murphy	VCOE/Pre-K Programs	Heather Johnson	CCPC Secretary
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1. Welcome & Introductions

Lisa Sadowsky welcomed everyone to the meeting. Members introduced themselves.

2. Approval of Agenda

Patricia Contini moved to approve today's meeting agenda. Kim Karkos seconded the motion. Motion passed.

3. Approval of draft meeting minutes from March 10, 2009

Brandy Lazar moved to approve meeting minutes. Kim Karkos seconded the motion. Motion passed. Nancy Kreiselmeyer and Betsy Quintero abstained.

4. Review of Membership Committee Goals and Objective in Extended Strategic Plan

- ✓ Reminder that Executive and Membership Committees work does overlap.
- ✓ Questions was raised what are we to focus on:
 - Need to think back on activities from last year and plan for next.
 - Need to brief new members.
 - Mentor for leadership, and host new member orientations.
 1. Pat Wilka and Mindy Brookshire participated.
 2. Need to assign mentors for all new members.
 3. Ask member who they would like as a mentor.
 - a. Need more conversation with the mentors, so they know what is expected of them.
 - b. Heather to send membership grid to Lisa and Brandy for them to distribute.
 - c. Brandy and Lisa will craft an email to new members to open up dialog.
 - d. When mentors are identified we can send them the suggested practices for the mentor.
 - e. Maybe someone could encourage members by phoning and letting them know their contribution is appreciated.



5. Membership – Recruiting for two vacancies

- ✓ Community Representative and Public Agency Representative are needed to fill vacancies.
- ✓ Tanya McMan has expressed interest.
 - She is the Construction Connection lead.
 - She has a strong connection with home based providers and the Family Child Care Network.
- ✓ Some members from Ventura County Association for the Education of Young Children (VCAEYC) have expressed interest.
- ✓ Betsy Quintero has some students that may be interested.
 - It was suggested that a Council member might speak to a group of students from CalState Channel Islands about joining.
 - There has been discussion to put together a focus group that was tied into course work at the college level. Kim Karkos has students who would be interested. It was suggested that extra credit might be offered to students who come to Council meetings.
- ✓ Will look at Member packet during January meeting for possible update.

6. We will send a sign up sheet around at Council to see who might want a “Thank you for Release Time” letter send to their supervisor.

- ✓ Ask members to bring business cards to next Council to share with everyone.
- ✓ Membership Committee will report at next Council.

7. Add Feedback Questionnaire to next Membership agenda.

8. Year-end Event topics:

- ✓ Leadership with specific focus, such as:
 - How to maintain leadership.
 - How to encourage staff.
 - Moral and proactive leadership.

6. Next Meeting/In-Kinds/Ajournment

*Next meeting:
April 27, 2010 9:30 – 10:30 am
Conference and Education Service Center
Hueneme Room (New Building)*

